

Jefferson County Community Services

Timothy Ruetten
MS, LMHC, CASAC
Director

County Government Building
175 Arsenal Street
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Pat Fontana
Board Chairperson

PW/DD Subcommittee Agenda

For Wednesday, March 25, 2026

A PW/DD subcommittee meeting has been scheduled for Wednesday, March 25, 2026, at 3:30 p.m., COB, 175 Arsenal Street, Watertown, NY, **2nd Floor** conference room. **Please notify the Community Services Office of your attendance by telephone at (315) 785-3283 or by email at loisb@jeffersoncountyny.gov. if you have not done so.**

The agenda for this meeting is as follows:

1. Privilege of the Floor.
2. Approval of December 3, 2025, minutes. (No meeting January 28, 2026).
3. Director's Report (deferred to CSB meeting).
4. Open Topics.
5. Next Meeting Date – July 22, 2026, at 3 p.m., COB, 2nd Floor Conference Room
6. Adjournment.

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People With Developmental Disabilities

Minutes for December 3, 2025

Subcommittee Meeting

The meeting was called to order at 3:05 p.m. by Molly Smith.

Members in Attendance: Tina Cummings, Melissa Rookman and Molly Smith.

Guests Present: Beth Astramskas (v), Andrea Carr, Karen Hoffman (v), Jordan Jones, Austen LaBarge, Michelle Monnat, Alicia Ruperd, Madaline Tolliver (v) and John Wilson.

Privilege of the Floor: Tim discussed regulations made through OPWDD and how it affects families.

Approval of minutes of March 26, 2025 – Motion: Melissa Rookman. 2nd: Tina Cummings. Minutes approved.

Director's Report: Deferred to CSB meeting.

Next Meeting Date: January 28, 2026, at 3 p.m.

Adjournment: The meeting was adjourned at 3:10 p.m. Motion: Tina Cummings. 2nd: Melissa Rookman.

Respectfully Submitted,



Lois Boshane
Secretary